2011-2012 Group Capacity Building Grant
Final Report to RPCVs of Wisconsin-Madison

Summary

In response to expressed needs of member group representatives, the National Peace Corps Association (NPCA) created a Group Leader Multimedia Handbook that addresses many of the administrative issues groups encounter when dealing with NPCA's systems and structure. We also created a system to facilitate mentoring among group leaders in order to strengthen groups and the community.

Handbook Design

The handbook has been created in electronic form and utilizes PowerPoint presentation, graphics, screen shots, video, description and examples. The handbook takes the user visually through the experience of accessing membership lists and rebate reports, as well as covering logo usage and other helpful resources. This handbook has been given a permanent home on the NPCA Social Network (http://community.peacecorpsconnect.org/group/groupleadersforum) and it has been marketed via email and the Social Network to group leaders so that they are aware that it is available for their use.

Group Leader Mentoring Tool

The Group Leader Mentoring tool has been set up on the Wufoo system. There is a website for those interested in become a mentor (https://peacecorpsconnect.wufoo.com/entries/npca-group-leader-mentoring-program-form-mentor/) and a website for those interested in being mentored (https://peacecorpsconnect.wufoo.com/entries/npca-group-leader-mentoring-program-form-mentee/). Each website takes the prospective mentor/mentee to a form that they fill out and submit. The form asks for information that will best help NPCA make a successful match between mentor and mentee. The matching process will be done by NPCA staff and will take country of service, geographic location, group characteristics and mentor/mentee preferences in to account when making a match. We have also developed a feedback from that each mentor/mentee will complete after their mentoring period has been completed. To start, each mentoring relationship will last for 3 months with the option for the mentor/mentee to continue their relationship, request a new mentor/mentee or leave the program. Our goal for 2012-2013 is to make 15 matches.

Final results/outcomes

As these projects will be ongoing and continue to grow, we are not defining anything as "final." To date, we have made one match in the group leader mentoring program and will follow up with that match approximately two months after the match was made. The PowerPoint presentations have been posted on NPCA's Social Network in the Group Leaders Forum (for Group Leader use. The videos were to YouTube (http://www.youtube.com/user/peacecorpsconnect/videos?view=0) in October 2012. We have already received positive feedback from several Group Leaders and plan to promote them more frequently and will use them as the primary resource for answering questions about group administration that NPCA staff receives.

Financial Report

	Budget	Actual
Staff time for Planning and Preparation	$5,500	$6,000
Technology and Communication	$2,000	$1,500
Total	$7,500	$7,500

On behalf of the NPCA staff, Board of Directors, and particularly all of the leaders in NPCA's 146 member groups, we thank the RPCVs of Wisconsin-Madison for their financial support that made these resources possible. We look forward to continuing to work with RPCVs of Wisconsin-Madison and others to further strengthen the member group community and expand our connections and engagement in the Third Goal of Peace Corps.